

Village of Martin
Regular Meeting
May 8, 2017

The Martin Village Council met for its regular meeting on May 8, 2017 at the Martin Village Office, 1609 North Main Street, Martin, Michigan.

Call to Order and Pledge to Flag: President Brinkhuis called the meeting to order at 7:00 p.m. The Pledge of Allegiance to the American flag was recited.

Roll Call: Members present: Brinkhuis, Rambadt, Doezema, Kelsey, Hunt, Flower and Deputy Clerk Merrill. Absent: Wykstra

Approval of Minutes: Motion made by Member Flower and supported by Member Rambadt to approve the minutes of the regular meeting of April 10, 2017 as presented. Motion carried.

Recognition of Visitors: Visitors present were: Don Black, County Commissioner and Bill Mohr. President Brinkhuis asked each visitor to state their purpose for attending and to discuss any issues they had for the Council to consider. Mr. Mohr asked what would be needed for him to rent out the office space attached to his house. The Council recommended that he review the ordinances and to contact PCI for guidance. If a variance is suggested, he will contact the Council prior to a scheduled meeting to see what additional information they will need to make a decision.

Approval of Agenda: Member Doezema presented the agenda. Additions request to New Business: June meeting date, resident complaint, and school site plans review. Motion made by Member Flower and supported by Member Hunt to approve the agenda with additions. Motion carried.

Communications: Clerk Doezema reviewed the following received correspondence:

1. J.C. Wheeler Library newsletter

Financial Items:

1. **Treasurer's Report:** Treasurer Kelsey gave her report, reporting that all bills were paid and we reconciled with the bank. She highlighted payments made to Michigan Municipal League and discussed United Bank's offer of equipment to allow us to do remote deposits. Treasurer Kelsey will research that further. Review of the report of total assets resulted in amending the report to reflect a zero balance in PNC. Motion made by Member Flower and supported by Member Doezema to approve the report for April 2017 with amendments. Motion carried.

2. **Payment of Bills:** The bills were reviewed by Deputy Clerk Merrill. Motion made by Member Doezema and supported by Member Hunt to pay the bills and any forthcoming utility bills. Motion carried.
3. **Delinquent Tax Resolution:** Member Doezema presented Collection of Delinquent Taxes Resolution 2017-5-7, which is submitted each year to allow the Village to collect delinquent taxes through the following February. Motion by Member Flower, supported by Member Doezema, to adopt Resolution 2017-5-7. Roll call vote: Ayes – Brinkhuis, Rambadt, Kelsey, Flower, Hunt, Doezema. Nays – None. Absent – Wykstra. Resolution declared adopted.

Department Updates/Reports:

1. **Public Safety:** Member Flower informed the Council that he has quotes on several speed signs and will research to decide which ones to present to the Council. Item tabled until next month.
2. **Public Works:** Member Hunt had no report. Discussion on when to do expand the ditch, which needs to be in conjunction with the school renovation. As well, Member Flower reported that we have site plans for the school which need to be reviewed. Discussion followed and site plans will be sent to Wightman & Associates for review. Member Flower will contact the school's engineering firm and inform them as well.
3. **Streets:** Member Hunt reported that the street marking company was in town and did the assigned work. Also, Pavement Restoration will be doing the approved repairs in the next few weeks. Member Kelsey reported that there are numerous complaints about the condition of E & W Allegan, but that we posted information on the Martin Main Street facebook page regarding plans for the street. Discussion on whether we are actually on the schedule for resurfacing. Member Doezema will contact Larry Brown to see what he knows or who he suggests we speak with. When more information is known, it will be posted on facebook as well.
4. **Sewer/Water:** Member Flower reported that we haven't done much research yet on a generator for the water tower. He also reported that it is probably time for a SAW Grant update and that they just got permission to proceed with tapping the lines to determine the condition.
5. **Finance:** No report.
6. **Ordinance and Policy:** No report.
7. **Civic Affairs:** Member Kelsey reported that plans for the Memorial Day parade and ceremony are in process. She submitted Anita Rambadt for Grand Marshall and the Council approved. Don Black will interview Anita, as usual. President Brinkhuis will

manage parade lineup and arrange for barricades. Member Rambadt reported that the veterans group will decide at their May 16 meeting what they plan to do in the ceremony.

8. **Five Year Planning:** Member Rambadt is working on a spreadsheet with Member Doezema. Once it is updated, the committee will meet as to how to proceed. President Brinkhuis reminded the committee that we need a meeting with Ken Bleeker about proceeding with advertising the vacant lot and marketing toward banks.

9. **County Commissioner:** County Commissioner Don Black distributed synopsis from the April 13 & 27 Board of Commissioner meetings, highlighting the Circuit Court Probation/Parole Project update (location change scheduled for 2018) and discussing the 2017 Law Enforcement Collaborative Update and the early stages of requesting a millage.

Old Business:

1. Landscape Plan – discussion on where to plant trees. Suggestion that 2 could go along the property line where the other trees were removed. We will ask the Township if they have any desire for the trees in the Memorial Park, and also will see if the school has a landscaping need.
2. Student Clean Up Day – scheduled for May 19. This will be a smaller effort this year, with about 20 students from the student council. Activities will primarily be planting flowers and washing windows.
3. Vehicle/Junk Ordinance – we will proceed with contacting PCI and having them assist us in enforcing Ordinance #59.

New Business:

1. Electronic Bill Pay Policy – Member Doezema does not yet have this ready. Tabled until next month.
2. June Meeting – President Brinkhuis has a conflict with the schedule and asked that we change the meeting to Tuesday, June 13. There were no objections.
3. Resident Complaint – A resident complained that her neighbor was burning plastic in her backyard and the smell was horrible and coming in the house. Member Doezema will send a letter.
4. Site Plans – Decision to submit plans to Wightman & Associates. Call was made to PCI, but they say they wouldn't be involved in school site plans.
5. Bike Trail Meeting – On an additional note, Member Doezema informed the Council that there is a public meeting on May 17 to discuss the proposed bike trail. The meeting is in Cooper Township.

Recent Community Deaths: The following names were submitted: Scott Blanchard, Evalene Tein, Carolyn Bouman, Verl Scott, and Russell Jarvis.

Adjournment: Motion made by Member Flower and supported by Member Rambadt to adjourn the meeting at 8:02 p.m. Motion carried.

Respectfully submitted, Darcy Doezema, Clerk